



Arnot St. Mary

Church of England Primary School

Headteacher: Mrs. F. Roper

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Friday 17th July 2020

Dear Parents / Carers,

As we look forward to our new school year you will notice there are changes in how we are operating as a school. We are following government guidance and putting in several controls to minimise the risk of transmission of Covid-19. You can see a full copy of our Covid-19 risk assessment on our website. We will regularly review our risk assessment as guidance from the government is updated.

Whilst the government have indicated that the prevalence of coronavirus (COVID-19) has decreased, the NHS Test and Trace system is up and running and it is important that our whole school community work together to protect each other.

We have organised our school to keep children in clear and consistent class 'bubbles'. This will help us as a school to limit the number of contacts children have with different people whilst still delivering an effective curriculum. We have considered the age of our children and their curriculum needs as well as the logistics of our school site in order to determine the size of our 'bubbles'. Every school will have had to do this and each school will determine the best way to do this for their school community.

Since the lockdown started in March, each of us will have had different experiences and we ask that everyone in our school community is respectful of each other and their individual feelings. If you are dropping off or picking your child up from school, we ask that you respect other people and comply with social distancing guidance. We ask if it is possible that you walk your child to school to reduce congestion at the school gate and around Arnot Street. One parent or carer is asked to attend alone, e.g. not both parents or family groups. This is to reduce numbers on site.

Attendance

From September, Parents/Carers will return to being legally responsible for making sure that their children receive a suitable full-time education. Regular attendance at school and punctuality is expected. Parents must notify school if their child is unable to attend and the reason for this absence.

Staggered timetable for the school day

School start times for different class bubbles are staggered to reduce the number of pupils accessing the site at the start and end of the day. Parents and carers are asked **not** to gather on the school premises and to maintain social distancing at all times.

In line with the 'no extra adults on site' rule, we have arranged for children to be dropped off in the mornings without the need for parents to enter the site at the start of the day. Children who are dropped off at each entrance will be received by staff and shown into school.

To ensure social distancing rules can be applied, we have organised for a number of additional entrance and exit points to be in used from September. Please see the table on the next page:



Year group	Start time	Entrance	Finish time	Exit
Nursery 2yrs	8:30 AM	Arnot Street	11:30 AM	Arnot Street
Nursery 3yrs	8:30 AM	Main gate	11:30 AM	Main gate
Nursery 3yrs	12:30 PM	Main gate	3:30 PM	Main gate
Reception	8:40 AM	Main gate	3:00 PM	Main gate
Year 1 (Mrs. Smith)	8:40 AM	Arnot Street (2yr olds access)	3:00 PM	Arnot Street (2yr olds access)
Year 1	8:40	Back yard	3:00 PM	Back yard
Year 2	8:50	Back yard	3:10 PM	Back yard
Year 3	8:40	Main gate	3:10 PM	Main gate
Year 4	8:50	Main gate	3:20 PM	Main gate
Year 5	8:30	Back yard	3:20 PM	Back yard
Year 6	8:30	Back yard	3:20 PM	Back yard

It is **very important** that children are dropped off and collected in accordance with this timetable.

At home time, parents will be allowed onto the premises to ensure children are collected safely. Parents who are collecting from the main gate will wait on the playground for the children to be released from the multi-activity pitch at the end of the yard.

Parents collecting from the back yard will wait on the car park near to the shuttered entrance at the County Road end. When you arrive, please ensure an adult knows you are waiting and your child will be called and released to you on the car park.

Break times (including lunch) will be staggered for classes to minimise mixing and reduce numbers using common areas such as walkways and toilets. Similarly, the dining room will be laid out so that class bubbles are separated during lunch time.

Other important information

- We return on Thursday 3rd September, 2020
- Hand sanitizer and hand washing will be encouraged throughout the day.
- Pupils should not bring a pencil case to school. Stationery will be provided for your child, labelled for their sole use.
- Pupils will only need a book bag. Large rucksacks are not permitted.
- Pupils are allowed to bring a packed lunch box and water bottle clearly labelled.
- Pupils **must not** bring mobile phones into school
- Parents and carers are requested not to gather at entrance gates or doors, or enter the site (unless they have a pre-arranged appointment) once their children have entered the school.
- At the staggered home time, please observe social distancing as much as possible and please adhere to staggered timings at the start and end of the day.
- The first newsletter will be published in the first week back in September. This will have information regarding breakfast club and after school activities. **There will be no breakfast club or minibus pickups until further notice.**

I would like to close by reminding all of us that we each have a role to play in ensuring our children and school community remain safe. We wish all our children and families a restful summer break and look forward to seeing you in the new term.

Thank you for your continued support and patience in this matter.

Yours sincerely,

Mrs. F. Roper
Headteacher

Mr. D. Paton
Deputy Headteacher